

→ how it works...

1 add a payee

Setting up payees is hassle-free!

- Go to the Payees menu and select Add a Payee.
- Choose what type of payee you are adding—such as a bill, person, charity, or gift.
- Add the payee information and click Next.
- Review for accuracy, then click Submit.

You have successfully added a payee! Now, you are ready to make a payment.



2 make a payment

Paying a bill is so easy!

- Go to the Payments Menu and select your type of payment—such as a single payment.
- Select your payee.
- Enter the payment amount and process date, then click Next.
- Review for accuracy, then click Submit.

You have successfully made a payment!



WHY SHOULD I USE ONLINE BILL PAY?

→ SECURITY

Online bill pay through your financial institution is ten times safer than mailing checks.*

*Research gathered by the Aite Group.

→ EASE

Our bill pay is simple to understand and even easier to navigate.

→ TIME

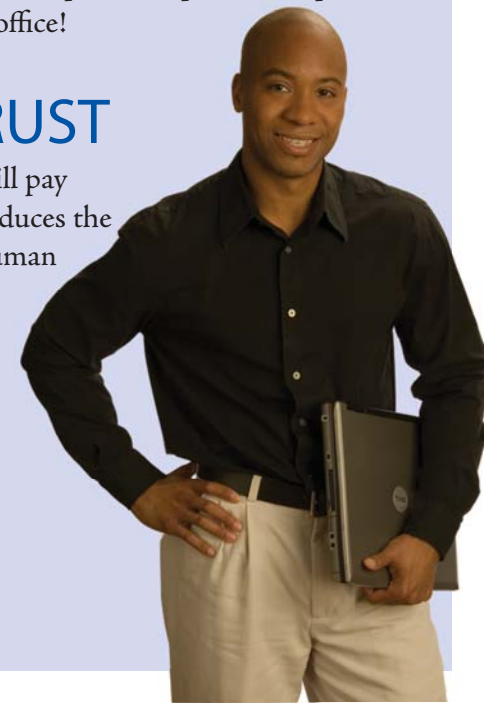
Pay all of your bills in minutes instead of hours.

→ CONVENIENCE

No more stamps, envelopes, and trips to the post office!

→ TRUST

Online bill pay greatly reduces the risk of human error and late payments.



what is **online bill pay?**

Online bill pay is a convenient way for you to pay all your bills from one secure website. Just imagine no more handwritten checks, envelopes, or stamps. It's as simple as visiting our website, logging into your bill pay account, and paying your bills at your convenience.

ONLINE BILLPAY

- ✓ quick
- ✓ easy
- ✓ hassle-free



here's how it works!